



Village of Pleasantville

101 South Main Street
Pleasantville, OH 43148
Telephone (740) 468-2237
www.villageofpleasantville.com
The Honorable Jason D Henderson, Mayor

JOB BULLETIN

The Village of Pleasantville, Ohio invites applications for the position of: Village Maintenance Technician

Seasonal, Part-Time

OPENING DATE: January 14, 2025, CLOSING DATE: Until Filled

ESSENTIAL FUNCTIONS OF THE POSITION:

Maintenance Technician, Seasonal, General Purpose: Performs a variety of tasks related to assuring that the streets, storm system, right of ways, parks, water, and all village property, including cemeteries, are kept well maintained, in good condition, safe, and clean.

Supervision Received: This position works under the direct supervision of the Maintenance Lead and under the general supervision of the mayor.

Hourly Essential Duties and Responsibilities: Follows the Ordinances of the village, as well as OSHA standards. Handles all duties related to street maintenance including, but not limited to, replacing, patching and paving; cleaning; hauling; snow removal and salting of streets; striping of streets; assisting water department with street opening and repairs during breaks; and handling work orders. Handles all duties related to village right of way including, but not limited to, replacing, repairing and maintaining storm sewers and catch basins; replacing, repairing and maintaining drainage ditches and creek crossings; and mowing. Handles all duties related to village owned parks and shelter houses including, but not limited to, cleaning; mowing and weed eating; trash pick-up; and maintaining and repairing equipment and buildings. Handles all other duties including, but not limited to, handling work orders; repairing and replacing street signage and street and pedestrian crossings; painting curbs; installing and removing holiday decorations; cleaning and salting sidewalks at village owned property; picking up leaves; maintaining all vehicles and equipment of the street department; maintaining village buildings; collecting brush; opening and closing of municipal pool; and maintaining and disposing of village trees. Other duties not listed but assigned by Maintenance Lead or Mayor. Applicants may not be required to do all of the above tasks, but this description serves as an example of what they may be required to do.

JOB SETTING:

The duties of this position will be performed indoors and outdoors. The incumbent may encounter any type of environmental conditions: hot, cold, damp, wet, humid, dry, noisy, greasy, odorous, dusty, muddy, sudden temperature changes, etc. Work can include heights and confined spaces. The incumbent will be expected to work alone, around others, on a team, under stress, under minimal supervision, under scrutiny of the public, and under deadlines.

COMPENSATION:

The rate of pay is \$15.00 per hour for an average of 20 hours per week.
The length of employment will begin on an agreed update and end on or before September 30, 2025.

HOW TO APPLY:

To apply, submit a completed village application form to: Village of Pleasantville, P.O. Box 193, Pleasantville, Ohio 43148, or drop it off at the municipal building, 101 S. Main Street, between the hours of 12:00 p.m. and 4:00 p.m., Monday through Friday.

Applications shall be reviewed as received and accepted until the position is filled.

SELECTION GUIDELINES

Candidate must be 16 years of age or older to apply.

Must have a valid driver's license at the time of employment and throughout the time of employment.

Formal application, reference check; motor vehicle record (MVR) check.

The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.

The position description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

The Village of Pleasantville is an Equal Opportunity Employer