



Village of Pleasantville

101 South Main Street
Post Office Box 193
Pleasantville, Ohio 43148
Telephone: (740) 468-2237
Fax: (740) 468-3358

The Honorable Jason D. Henderson, Mayor

Village of Pleasantville

The Village of Pleasantville is an Equal Opportunity Employer and is committed to excellence through diversity.

Employment Application

Applicant Information

Please print or type

Full Name: Last First M.I. Date:

Address: Street Address Apartment/Unit #

City State ZIP Code

Phone: Email

Start Date Available: Desired Salary:\$

Position Applied for:

Employment Desired: Full Time Part Tim Seasonal

Are you a citizen of the United States? YES NO If no, are you authorized to work in the U.S.? YES NO

Have you ever worked for this company? YES NO If yes, when?

Are you a veteran? YES NO

If selected for employment, are you willing to submit to a background check? YES NO

If selected for employment, are you willing to take a drug test?" YES NO

Have you ever been convicted of a felony? YES NO

If yes, explain:

Education

High School: Address:

From: To: Did you graduate? YES NO Diploma:

College: Address:

From: To: Did you graduate? YES NO Degree:

Other: Address:

From: To: Did you graduate? YES NO Degree:

References

Please list three professional or business references.

Full Name: _____ Relationship: _____

Company: _____ Phone: _____

Address: _____

Full Name: _____ Relationship: _____

Company: _____ Phone: _____

Address: _____

Full Name: _____ Relationship: _____

Company: _____ Phone: _____

Address: _____

Previous Employment

Company: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____ Starting Salary: \$ _____ Ending Salary: \$ _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO

Company: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____ Starting Salary: \$ _____ Ending Salary: \$ _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO

Company: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____ Starting Salary: \$ _____ Ending Salary: \$ _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO

Military Service

Branch: _____ From: _____ To: _____

Rank at Discharge: _____ Type of Discharge: _____

If other than honorable, explain: _____

Disclaimer and Signature

I certify that my answers are true and complete to the best of my knowledge.

If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.

Signature: _____ Date: _____

For Office Use Only

References Checked? _____ By Whom: _____

Interviewed? _____ If yes, Interview date and by whom: _____

Hired? _____ If yes, start date: _____

Background Check? _____ Date completed: _____

Drug Test? _____ Date completed: _____